

Campbellsport Public Library
220 North Helena Street, Campbellsport WI 53010
Monday, December 3, 2012 at 6:00 pm
Board of Trustees Agenda
**** Revised ****

- I. Call to Order
- II. Public Comment
- III. Approval of the November 5, 2012 Minutes
- IV. Staff Member Report on Daily Duties
- V. Directors Report
 - a. November Statistics
 - b. November Activities
 - i. Children's Activities
 - ii. Adult Activities
 - iii. Food for Fines Drive
 - c. Future Activities
 - i. Children's Programs
 - 1. R.E.A.D Dog Program
 - ii. Adult Programs
 - 1. Nutrition and Exercise Programs in January
 - d. Applying for a Credit Card from National Exchange Bank to Use to Pay Bills
 - e. Charging Additional Processing Fee for Lost DVD Cases
 - f. Old Business / Director's Goals
 - g. Board Packet Information
 - i. Staff Schedule and Event Calendar
- VI. Building Report
 - a. Quotes for Motion Detectors in Bathrooms
 - b. Landscaping Around the Sign
 - c. Sump Pump Cap Replacement
 - d. Purchase and Installation of a Knox Box
 - e. Elevator Inspection
 - f. Changing the Lock on the Inside Door Separating Lower Level from the Upper Level
- VII. 2013 Budget Modifications and Approval
 - a. Staffing Changes in August of 2013
- VIII. Financial Reports
 - a. Review of the Recent Fund Balance Report
 - b. Approval of November Expenditures
 - i. Budget Adjustment, Reallocating Money Collected from Fines and Fees to Office Supplies Line Item
 - c. Gift Fund Report and Possible Expenditure of the Same
 - i. Recent Purchases
 - 1. Purchase of Juvenile Books
 - ii. Purchase of Decorations for the Large Meeting Room
 - iii. Additional Drawers Behind Circulation Desk, Shelves for Island
 - iv. Summer Reading Prize Purchases from Scholastic Warehouse Sale
 - v. Other Purchase Suggestions
- IX. Request for Future Agenda Items
- X. Adjournment

Discussion and recommendations only may be heard from the public during public comment period.
No action will be taken on items presented by the public at this meeting.